



Outstanding Educational Collaboration Award

This award provides the Alliance with an opportunity to acknowledge and reward individuals and/or organizations for working collaboratively with others on an educational endeavor that embodies the spirit of advancing the field of continuing education in the health professions. The award is given to the collaborating partners that have developed an educational activity that identified and addressed a practice or health system gap (or gaps) through a novel approach. The collaboration should also represent a partnership that is unique to the field and one that is considered forward thinking. The collaboration doesn't always have to be between two or more accredited providers nor does the activity have to be approved for CME/CEs. Industry partners are eligible to be nominated. Ultimately, this Award is meant to put the spotlight on those that are thinking outside of box when collaborating with others that have similar goals.

**The educational activity must have been initiated between January 1, 2021 and July 31, 2022 and have reportable educational outcomes to show its effectiveness.*

Complete Online Application Contents

To be considered complete, please make sure your application includes the following:

- Applicant Information
- Nominee Information
- Award narrative & outcomes appendix
- Verification statements that:
 - Nominees represent the organizations referenced in the application
 - If applicable, commercial support was received in accordance with recognized standards (ACCME, ACPE, ANCC, Joint Accreditation, AdvMed, PhRMA Code, OIG/FDA) and verification of disclosure to learners (page from brochure, syllabus, etc.)
- Nominator acknowledgment
- Submission agreement

The narrative and appendix you prepare as part of your application will be evaluated based on the following criteria for content and formatting:

- I. **Award Narrative** (3 pages maximum)
 - A. Brief introduction/summary of the initiative and description as to why the activity meets the criteria for the Outstanding Educational Collaboration Award.
 - B. Justification for the initiative; a description of how the knowledge gap was identified and why there was a need for this educational activity to be implemented.
 - C. Description of the educational collaboration
 1. Description of how the collaboration was established
 - How the partners were identified and chosen
 - Who were the collaborating partners and what was the underlying driver for the collaboration?

- Highlight the responsibilities and contributions of each partner and why each contributor was necessary to the success of the activity
2. Description of the collaboration's objectives, purpose, and design
 - Identify the objectives and target audience of the collaboration
 - State the purpose and nature of the collaboration detailing what changes in knowledge or behavior this activity was designed to change
 - Describe the methodology and assessment metrics of the activity
 - Include information about how the initiative was supported (e.g. internal budget allocations, educational grants, and in-kind support)
 - Describe the process for how the activity is completed, technology utilized, and any other relevant information that provides a clear understanding of the entire activity
 - Highlight innovative features and elements of the activity that distinguishes it from other activities of similar content
- D. How the initiative and its various components are linked to the ACEhp's National Learning Competencies
- Provide clear linkages (minimum of 2) to the ACEhp's National Learning Competencies

II. **Impact and Significance of the Educational Collaboration** (3 pages maximum)

- A. Describe the outcomes of the initiative
 - The number and breakdown of learners who participated in the activity
 - Summary of the evaluation results and data linking desired changes to achieved outcomes (tables and graphs supporting this section should be included in the Appendix)
 - Include information related to how practice or health system change occurred (if applicable)
- B. Describe how the activity impacted each segment of the healthcare team (if the collaboration included a multidisciplinary or interprofessional approach)
- C. Include a description of the impact of the project and how the initiative provided a significant contribution to the field of continuing professional development. (Why was this collaboration needed to achieve the goals and learning objectives of the educational activity? What consequences would have happened if this activity weren't implemented?)
- D. Explain how this collaboration can influence other individuals and/or organizations to implement a similar type activity.
- E. Include lessons learned and limitations of the collaboration (e.g., drop off rates, cost/effectiveness ratio, feedback from faculty or collaborators, how were/will the lessons be applied to own setting), include opportunities for future initiative development
- F. Describe the potential for future impact this activity might have, what would be done differently, and/or what other collaborations may come from this.
- G. Identify recommendations for next steps (needs assessment of something uncovered in the activity, additional educational activities/initiative, collaborations/partnership, presentation, or publication of results)

III. Format

Be a maximum of **twelve total pages** comprised of a narrative and associated appendices. Submissions should be in PDF format, single-spaced with one-inch margins on all sides and no smaller than Arial 11-point font.

a. Appendices (REQUIRED):

- i. Documentation that the individual components described occurred (copies of promotional material, links to online components, photographs, etc.). **2 pages maximum**
- ii. Data tables or other graphics demonstrating the outcomes of the initiative linking desired changes to achieved outcomes. **2 pages maximum**
- iii. Listing of the roles of each partner in the initiative, especially that of the nominee. **1 page maximum**
- iv. Attestation and Verification: **1 page maximum**
 1. The accredited provider(s) must attest that all components complied with the ACCME's Standards for Integrity and Independence in Accredited Continuing Education
 2. Verification that nominees represent the organizations responsible for the initiative and its components
 3. Verification that the initiative has not been nominated for another Alliance award given at the same annual conference

Conflict of Interest Mitigation

Award Selection Panel members, including committee chairs, shall recuse themselves from discussions and decisions involving nominations for which they are an employee of the nominee and/or a covered entity financial supporter of the nomination.

Recognition

The award will be presented to the winning qualified applicant at the 2023 Annual Conference (Feb 6-9, 2023). The winning applicant will receive a plaque, one complimentary annual conference registration, the opportunity to submit an e-poster, and the option to submit an *Almanac* article about the project.